

# Angela's Flip Zone

## Policies, Information, & Procedures

### Fall 2010– Summer 2011

#### **How do I enroll my child in classes at Angela's Flip Zone?**

New students may join at any time during a session as long as there is a vacancy in your desired class. If a class is full, your name will be placed on a waiting list. Tuition will be pro-rated relative to start date. Please stop by the studio or call 986-6193 to register.

#### **What is the annual registration fee?**

The annual registration fees is due at the time of registration along with first month's tuition. They are renewed every August. Students who start after January will have a pro-rated registration fee of \$20 and \$35. There will be no registration fees collected during the summer session.

1 child \$30

Family \$55

#### **When is tuition due?**

Tuition is due on or before the first class of the month. A \$10.00 late fee will be charged after the 7<sup>th</sup> of each month, unless the first class of the month falls after the 7<sup>th</sup>. Tuition is a monthly rate regardless of how many classes fall in that month. We do offer open gym classes for several of our holiday closures as a make-up.

For your convenience we offer auto payment in addition to credit/debit cards, checks, and cash. Auto payment forms must be renewed every August. Please see the front desk if you are interested and avoid late fees. Please make all checks payable to Angela's Flip Zone. A \$25 bank fee will be charged for all returned checks.

#### **What if my child misses a class?**

Tuition pays for your child's spot in your child's class. However, as a courtesy, Angela's Flip Zone offers make-ups when and where it does not interrupt the safety or the quality of class for those children registered in the class. You must call or email the gym prior to the missed class to qualify for a make-up. The student must be currently enrolled in class at the time of the scheduled appointment. We allow one makeup per a month. We are unable to reschedule make-ups that were missed. To schedule a make-up appointment call (480) 986-6193, or email [flipzone1@cox.net](mailto:flipzone1@cox.net).

#### **What should my child wear?**

For your child's safety clothes that are easy to move in are a must.

Tumbling – leotards, cheer shorts, dance shorts, appropriate dancewear

Hair must be tied back at all times, and bangs that cover the eyes need to be secured.

Boys – athletic shorts and tops

Ballet – Black leotards, pink tights, pink ballet shoes, and hair pulled back into a bun

Combo Classes – Dance attire, black tap shoes, and pink ballet shoes

Jazz – Dance attire, jazz shoes

Hip Hop – Clean street style tennis shoes (no tread), hip hop style attire or dance clothes

No oversized clothing, watches, denim, or jewelry will be permitted. Failure to follow clothing and jewelry guidelines could result in students being asked to sit out of their class. This is a safety issue! Thank you!

#### **Restroom Use:**

**Please have your child use the restroom before their class!** There are three restrooms located in the mall area that are available to use.

#### **Safety:**

A waiver must be completed by a parent or guardian for any child to participate in any class or program. Parents are advised to provide adequate accident and medical insurance for the child(ren) enrolled in classes. **This business shall not be held responsible for treatment or losses due to participation in activities before, during, or after classes or due to activity connected with the facility.**

Please be advised that any activity involving speed, motion, or height creates the possibility of accidental injury. Parents and participants should be aware that injury is possible in connection with this or any athletic activity. Parents assume all responsibility for any injury due to participation in this activity.

### **Staying to Watch:**

You are always welcome to stay and watch your child. All visitors will need to sit quietly in the designated areas. Please watch sibling's closely. Children cannot be unsupervised in the mall areas or at the restrooms. This is a public mall and we need to be respectful of all patrons.

**It is important for the student's safety that they are not distracted during their class.** Please refrain from **yelling and coaching** your child from the viewing areas this can become very distracting to the students and coaches. Only registered students will be allowed into the tumbling areas and dance rooms. Please wait in the lobby area to speak to your child's teacher or contact the front desk for assistance.

### **Withdrawing from a class:**

When enrolled, each student is in their class indefinitely. To withdraw from a class, a written notice is required and needs to be on file **before the 1<sup>st</sup> of the month when tuition is due.** If notice is given after the first of the month 2 weeks of tuition will be billed to your account.

### **Performances/Recitals:**

All accounts must be up to date and current before your child can participate in a performance, recital or competition.

All of our tumbling & dance classes (with the exception of teen tumbling) participate in our year end recital.

\*Our studio does not charge a recital fee to participate in the recital. A costume is required for all classes. We take pride in keeping our costumes fees at a much lower studio rate. Recital packets and information will be handed out in January.

### **Parent and Tot:**

\*The parent is the child's instructor. Our responsibility is to coach the parent or caregiver. All parents or caregivers must sign the bottom portion of the child's waiver before entering the tumbling area.

\*A parent or caregiver must supervise their child at all times. Please keep your focus on the safety of your child.

\*ONE parent or caregiver per child only.

\*Siblings must sit in the lobby area - they cannot participate.

### **General Studio/Gym Rules**

\*No gum chewing is allowed in the studios or gym areas.

\*When a class is dismissed, students must wait inside to be picked up by a caretaker, parent or guardian. A fee may be charged to an account for chronic late pick-ups, and pick-ups later than 15 minutes. No child will be allowed to walk out into the mall areas or parking lot with out an adult. It is your responsibility to be there when their class is dismissed.

\* Respectful social behavior is expected of all students. Unacceptable behavior includes cutting in line, pushing, talking back, disrespectful body language, hitting, and inappropriate language.

\* Angela's Flip Zone is not responsible for lost or stolen items.

### **Holidays, Studio Closures, & Important Dates:**

**Angela's Flip Zone follows the Gilbert Public School calendar and will be closed on the following 2010 2011 dates:**

**Holidays marked with an asterisk will have a pre-scheduled open gym that same month for a make-up. You will need to pre-register at the front desk that month.**

Wednesday, August 11<sup>th</sup> - Fall Classes Begin

Monday, September 6<sup>th</sup> - Labor Day \*

October 11 - 16 - October Break

Thursday, November 11<sup>th</sup> - Veteran's Day\*

Thursday & Friday November 25<sup>th</sup> & 26<sup>th</sup> -Thanksgiving

Friday, December 17<sup>th</sup> - Tentative Holiday Showcase/Rehearsal – No Dance Classes

December 20<sup>th</sup> - January 1 – Winter Break

Monday, January 17<sup>th</sup> - MLK Day\*

Monday, February 21<sup>st</sup> - President's Day\*

March 14 - 19 - Spring Break

Friday, April 22<sup>nd</sup> - Good Friday

May 20<sup>th</sup> - Dress Rehearsal studio closed - Rehearsal

Saturday, May 21<sup>st</sup> - Recital Day

May 23rd - June 4th - Studio Closed Summer Break

June 6th - Summer Session Begins